



**ICAR-NATIONAL BUREAU OF SOIL SURVEY & LAND USE PLANNING
AMRAVATI ROAD, NAGPUR- 440 033**

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F. No. 21-57/2017-18/OS/

Date: 12.7.2017

NOTICE INVITING TENDER

Online Tenders are invited under two bids system from the reputed firms on behalf of Director, NBSS&LUP, Amravati Road, Nagpur for Annual Rate Contract for Contractual Manpower at ICAR-NBSS&LUP office premises, Amravati Road, Nagpur and their Regional Centre, Kolkata, Jorhat and New Delhi. The details are given below: **The bidders may fill bids for the NBSS&LUP, HQrs, Nagpur only OR for the NBSS&LUP, Nagpur including all the Regional Centre OR for only one regional centre or more.**

Name of the Work	Annual Rate Contract for Contractual Manpower
Tender Fees	Rs.1000/-
EMD	EMD of 5% of estimated value
Performance Security Deposit	10% of total estimated value of work
Period of contract	One year

Work Estimated Value/cost (approximate)

H.Q. Nagpur	Rs.97,00,000/- (approx.)
Regional Centre, New Delhi	Rs.18,00,000/- (approx.)
Regional Centre, Kolkata	Rs.39,00,000/- (approx.)
Regional Centre, Jorhat	Rs.26,00,000/- (approx.)

**Director,
NBSS&LUP, Nagpur**

CRITICAL DATE SHEET (Section)

Tender No	2017_DARE_221630
Name of the 'Organization'	National Bureau of Soil Survey & Land Use Planning, Amravati Road, Nagpur - 440033
EMD of <u>5% of estimated value</u>	EMD amount in form of DD in favour of ICAR-Unit, NBSS & LUP payable at Nagpur failing which the bid will be cancelled
Cost of Tender	Rs. 1000/- in form of Cash or Demand Draft in favour of ICAR-Unit , NBSS & LUP payable at Nagpur
Bid Submission start Date and Time	10.00 AM on 13.7.2017
Bid Submission End Date and Time	3.00 PM on 3.8.2017
Date of opening of Bid	3.00 PM on 4.8.2017
Address for Communication	Director, ICAR – National Bureau of Soil Survey & Land Use Planning, Amravati Road, Nagpur -440033
Website	https://www.nbsslup.in https://eprocure.gov.in/eprocure/app

**Director,
NBSS&LUP, Nagpur**

The Firms are also required to upload copies of the following documents:-

• **TECHNICAL:**

- a. Scanned Copy of the Registration certificate of the firm under the work contract of the *Appropriate* Authority. [*Registration under Shop & Establishment Act 1948 (Mumbai)/the Companies Act, 2013/or any other Act.*]
- b. **Scanned copy of Last 3 years experience** of the firm in the field of providing such services in Central Govt. establishments/Autonomous bodies of Govt. of India/ Corporations of Govt. of India/reputed public or private organizations. Provide the **details in tabular form as per Annexure A.**
- c. **Scanned copy of Income Tax Return (ITR) for the last three years.**
- d. Scanned Copy of Certified Balance Sheet of the firm for last year by the Chartered Accountant.
- e. Scanned Copy of Duly certified copies of the satisfactory services / work order where the tenderer is providing such services for the **last three years. At least one should be of running contract at Present.**
- f. Scanned Copy of certificate from Chartered Accountant showing minimum turnover of Rs. 100.00 lakhs in the last financial year.
- g. Scan copy of Bank Solvency/Hashiat certificate as per schedule -I.
- h. Scanned Copy of Employee EPF registration certificate, Employee ESI registration certificate or Workmen Compensation (WC) Certificate whichever is applicable and List of Registered Employee as per Schedule-1 (Sr. No. 13).
- i. Scanned copy of EPF **challan for the month of January, 2017 to March, 2017.**
- j. Scanned copy of PAN CARD.
- k. Scanned copy of ISO Certificate in the relevant field.
- l. Scanned copy of Service Tax registration certificate. Please attach copy of **challan for the month of Oct., 2016 to Dec., 2016 or January, 2017 to March, 2017.**
- m. Scanned copy of Tender fee and Earnest Money Deposit (EMD)/its exemption, if any.
- n. Scanned Copy of Annexure – II and Tender Acceptance Letter Annexure-III
- o. Scanned copy of documents indicating registration of head / branch office in the state for which contractor is bidding.
- p. The firm has to quote keeping in view the statutory obligations / TDS etc. as per the constitution of the firm. The rates which is not as per the statutory obligations would be liable to rejected.

All necessary documents in support of the details for Sl. No. a to p must accompany the technical bid. The bid is liable to be rejected in case documents are not uploaded in the technical bid on CPP Portal, documents are incomplete or in case any certification / registration has already expired but is yet to be renewed. Only essential and necessary valid documents are to be uploaded in the technical bid. Please avoid uploading extraneous and irrelevant documents.

Note : The above documents may be uploaded in the given sequence only, with no unnecessary documents.

FINANCIAL BID:

- (a) Price Bid as BoQ_XXXX.xls