

NATIONAL BUREAU OF SOIL SURVEY & LAND USE PLANNING
AMRAVATI ROAD, NAGPUR- 440 033

F.No. 10137

Date : 15th April, 2013

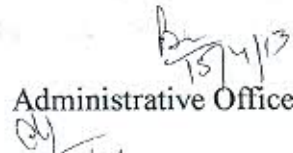
CIRCULAR

It has been observed in Audit by the ICAR Inspection team that the employee of NBSS&LUP claimed high medical reimbursement ranging from 12,000/- to 1,00,000/- or more in a year from AMA. As per procedure under CS(MA) Rules, AMA can prescribe medicines upto 10 days and empanelled hospitals can prescribe medicines upto 30 days.

Medical reimbursement is not a recurring source of income for the employees. Therefore, following necessary steps are taken to minimise medical expenses:-

1. AMA can prescribe medicine upto 10 days
2. Empanelled Hospitals can prescribe medicines upto 30 days
3. Medical claims will be restricted strictly as per CS(MA) Rules irrespective of claims by the employees
4. All medical reimbursement may be claimed within a period of 3 months and should be duly verified by the respective doctors.
5. Wrappers of Tablets, medicines syrup containers etc. may be kept in the custody. These items as proof of prescribed medicines can be asked for by the office for verification.

This issues with the approval of Director, NBSS&LUP, Nagpur


Administrative Officer