

NATIONAL BUREAU OF SOIL SURVEY & LAND USE PLANNING
AMRAVATI ROAD, NAGPUR- 440 033

F.No. 12-151/00-Admn./13340/12

Date : 20th October, 2014

OFFICE ORDER

In partial modification to this office order F.No. 12-151/00-Admn./10616/4 dated 30th August, 2011, the Director, NBSS&LUP, Nagpur is pleased to constitute a Committee comprising of the following officers to supervise the work of maintenance of Office premises, Amravati Road and ICAR Residential Complex, Bajaj Nagar, Nagpur with immediate effect.

1.	Dr. T.K. Sen, Principal Scientist, Division of Land Use Planning	Chairman
2.	Dr. S. Chattaraj, Scientist, Division of Remote Sensing Applications	Member
3.	Smt. Girija Rangari, Asstt. Admn. Officer	Member

The above Committee shall supervise and verify the work assigned to Contractor for both places, conduct surprise inspections, offer suggestion for the improvement of Maintenance of the respective places and also certify the bills of the Contractor.

Bhawanee
20/10/14
Administrative Officer

Distribution :

1. All above Committee members (by name)
2. The Head, Division of LUP / RSA, NBSS&LUP, Nagpur
3. The Chief Admn. Officer, NBSS&LUP, Nagpur
4. Shri G.C. Prasad, Senior Finance & Accounts Officer, NBSS&LUP, Nagpur for information
5. The Senior Finance & Accounts Officer, NBSS&LUP, Nagpur
6. The Administrative Officer (Stores), NBSS&LUP, Nagpur
7. The Drawing & Disbursing Officer, NBSS&LUP, Nagpur
8. PS to Director
9. Institute web-site