

**ICAR-NATIONAL BUREAU OF SOIL SURVEY & LAND USE
PLANNING**

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F.No. 20-01/eoffice/

Dated: 14.07.2020

CIRCULAR

As per Council's directions regarding implementation of e-office by 15th July, 2020, the Competent Authority has decided that any paper sent physically is liable to be rejected/returned 15.07.2020 onwards. All Regional Centres/Divisions/Sections have been given detailed training on e-office in a phased manner. Therefore, all files/receipts henceforth should be sent through e-office. Only in exceptional circumstances can the file be moved physically, after the approval of Head of Regional Centres/Office/Department.

Sd/-

(Anshul Gupta)

Administrative Officer

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2. The Head Division of SRS/LUP/RSA, NBSS&LUP, Nagpur.
3. The Incharge, PME Cell/L&D Unit/ Hindi Cell, NBSS&LUP, Nagpur.
4. The Deputy Secretary (NRM), Krishi Anusandhan Bhawan-II, Pusa, New Delhi.
5. The Chief Administrative Officer, NBSS&LUP, Nagpur.
6. The Senior Finance & Accounts Officer, NBSS&LUP, Nagpur.
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