



**ICAR-NATIONAL BUREAU OF SOIL SURVEY & LAND USE PLANNING
AMRAVATI ROAD, NAGPUR- 440 033**

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F. No. 16-47/2019-20/Works/

Date: 24.2.2020

NOTICE INVITING TENDER THROUGH E-PROCUREMENT

The Director, NBSS&LUP, Nagpur invites Online Bids (Technical and Financial Bids) from the interested firms for **Internal and external Painting work at residential quarters at Krishi Kunj, Bajaj Nagar, Nagpur and Office Premises rooms and passage at ICAR-NBSS&LUP, Amravati Road, Nagpur- 440033. Manual bids shall not be entertained.**

Tender documents may be downloaded from e-Procurement website of CPPP <https://eprocure.gov.in/eprocure/app> as per the schedule as given in **Schedule of Selection Process** as under:

SCHEDULE OF SELECTION PROCESS

Tender Reference No.	2020_DARE_547262
Earnest Money Deposit	Rs. 15,000/- (Rs. Fifteen thousand only)
Date and Time for Issue/Publishing	4.00 P.M. on 24/2/2020
Document Download/Sale Start Date and Time	4.00 P.M. on 24/2/2020
Bid Submission Start Date and Time	4.00 P.M. on 24/2/2020
Bid Submission End Date and Time	03.00 PM on 17/03/2020
Date and Time for Opening of Bids	03.00 PM on 18/03/2020
Address for Communication	Asstt. Administrative Officer ICAR-Director, National Bureau Of Soil Survey and Land Use Planning Amravati Road, Nagpur-440033

ASSTT. ADMINISTRATIVE OFFICER

INSTRUCTIONS FOR ONLINE BID SUBMISSION

1. The tender from/bidder documents may be downloaded from the website: <https://eprocure.gov.in/eprocure/app>. Online submission of Bids through Central Public Procurement Portal (<https://eprocure.gov.in/eprocure/app>) is mandatory. **Manual/Offline bids shall not be accepted under any circumstances.**
2. Tenders/bidders are requested to visit website <https://eprocure.gov.in/eprocure/app> regularly. Any changes/modifications in tender enquiry will be intimated by corrigendum through this website only.
3. In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. The Bureau/Institute reserves the right to accept or reject any or all the tenders.
4. The interested Firms are required to deposit (in original) **Tender Fee NIL** (Non-refundable) in the shape of Demand Draft prepared in favour of **ICAR Unit: ICAR-NBSS&LUP, Nagpur, payable at Nagpur** may be addressed to the **Asstt. Administrative Officer, ICAR-National Bureau of Soil Survey & Land Use Planning, Amravati Road, Nagpur - 440033** on or before bid opening date and time as mentioned in the Critical Date Sheet.
5. The interested Firms are required to deposit (in original) and Earnest Money Deposit (EMD) of the amount mentioned against item in the form of Demand Draft/Bank Guaranty from any of the Commercial Bank in favour of **ICAR Unit: ICAR-NBSS&LUP, Nagpur, payable at Nagpur** may be addressed to the **Administrative Officer, ICAR-National Bureau of Soil Survey & Land Use Planning, Amravati Road, Nagpur - 440033** on or before bid opening date and time as mentioned in the Critical Date Sheet.
6. Bidders need not come at the time of Technical as well as financial bid opening at ICAR-NBSS&LUP. They can view live bid opening after login on CPPP e-Procurement Portal at their remote end. If bidder wants to join bid opening event at ICAR-NBSS&LUP then they have to come with bid acknowledgement slip that is generated after successfully submission of online bid.

TECHNICAL

The Firms are also required to upload copies of the following documents:-

- a. Registration certificate (valid) of the firm under the work contract of the Appropriate Authority {CPWD or PWD(MES)}. ***[Registration under Shop & Establishment Act 1948 (Mumbai)/the Indian Companies Act, 1956/or any other Act.]***
- b. **Last 3 years experience** (at least 3 work order satisfactorily completed) of the firm in the field of providing such work in Central Govt. establishments/Autonomous bodies of Govt. of India/ Corporations of Govt. of India/reputed public or private organizations provide the **details in tabular form as per Annexure A.**
- c. Scanned copy of Income Tax Statement for the last three years.
- d. Duly certified copies of the satisfactory services where the tenderer is providing the work for the **last three years.**
- e. Permanent Account Number allotted by Income Tax dept.
- f. GST registration certificate issued by the Govt.
- g. Scanned copy of Earnest Money Deposit (EMD)/its exemption, if any.
- h. Scanned Copy of Annexure –I & II

FINANCIAL BID:

- (a) Price Bid as BoQ_XXXX.xls

TERMS AND CONDITIONS

1. Tender will be evaluated & awarded taking into account the overall lowest responsive offer of all the items.
2. All facilities shall be provided to Small Scale Industries registered with NSIC as per norms.
3. The price (s) shall be quoted strictly as per tender technical specifications.
4. Quoted price should be FOR Destination at Krishi Kunj Complex, Bajaj Nagar Nagpur and NBSS&LUP, Amravati Road, Nagpur.
5. The tenderer is required to submit whole tender documents duly signed & stamped as a token of acceptance of NBSS&LUP tender terms & conditions.
6. Offer should be valid for **90 days** from the date of opening of bids.
7. Please provide Account No., Name of Bank & IFSC code of the Branch for e-payment.
8. The work will be carried out in the Campus of Krishi Kunj Complex, Bajaj Nagar, Nagpur and NBSS&LUP, Nagpur.
9. No advance payment will be made. However, the payment will be made after completion and satisfactory work within a month.
10. The rates of items inclusive of all charges together with other terms and conditions should be written clearly.
11. Contractor should submit **EMD** in the form of **Demand Draft** in favour of the “**ICAR Unit – NBSS&LUP, Nagpur**”.
12. The participating Manufacturing tenderer should possess GST Registration.
13. The participating Manufacturing Company (tenderer) should have at least a qualification of successfully executing a single work order of **Rs.10.00 Lakh** (Rupees Fifteen lakh only) of the same nature during last one year.
14. 1% Electricity charges on total bill amount will be deducted.
15. TDS will be deducted as per Govt. Rule.
16. Contractor should submit Security Deposit after awarding the work order as per rules.
17. If tenderer does not accept the offer, after issue of letter of award by the Institute within 15 days, the offer made shall be deemed to be withdrawn without any notice & earnest money shall be forfeited.
18. No interest on security deposit and earnest money deposit shall be paid by the Institute to the tenderer.
19. Contractor shall be responsible for all legal obligations like statutory liabilities, workmen’s Compensation Act 1923, contract labour (Regulation and abolition) Act 1938. Industrial disputes **Act 1947, Employees State Insurance Act, 1952 during the period of the contract or any Act** under provisions of law in force.
20. The Director, NBSS&LUP, Nagpur reserves the right to reject any or all Tenders in whole or in part without assigning any reasons therefore. The decision of the Director, NBSS&LUP, Nagpur shall be final and binding on the contractor / agency in respect of any clause covered under the Contract.
21. Bidders may visit and verify the site before bidding.

22. The materials to be used for the purpose of repairs/ renovation should be ISI Mark, Good /Branded materials to be used in case of Non ISI Mark.
23. Warranty of Repairing work for at least One year in case of any damage, it shall be repaired by the Contractor at his own expenses.
24. In case of any damage to the Institute property, the cost of its repair will be deducted from the final payment to the Contractor.
25. The required documents must be uploaded in the given sequence only with correct name of the file /soft copy and with suitable page nos., otherwise bid will not entertained.

ASSTT. ADMINISTRATIVE OFFICER

Details of the Minimum 3 (three) years experience/work done

Sr. No.	Name of the Deptt/Organization & name of Contact Person with Ph. No.	Period		Work details	Remark
		From	To		

(Authorized Signatory)

TECHNICAL BID

1.	Name of the Firm/Agency	
2.	Full address with Tele./Mob. No., Fax No., e-mail	
3.	Details of Tender Fee & EMD (DD/No., date, Name of the Bank/Branch)	
4.	Registration Certificate of the Firm/Company	
5.	GST Registration no.	
6.	I.T. PAN No./ TIN No.	
7.	Proprietary Certificate /Authorized dealer certificate	
8.	BANK DETAILS FOR E-PAYMENT	
	(i) Name of the Account holder/firm/Company(Payee's	
	(ii) Account Name)	
	(iii) Nature of Account (saving/current)	
	(iv) Name of the Bank	
	(v) Bank Account No.	
	(vi) Branch Address	
	(vii) IFSC Code of Bank/Branch	
9.	Check List	

Date:

Name of the Authorized Signatory

Place:

Stamp & Signature

TENDER ACCEPTANCE LETTER

(To be given on Company Letter Head)

Date:

To,

.....
.....
.....

Sub: Acceptance of terms and conditions of tender.

Tender Reference No.:

Name of tender/work:-

Dear Sir,

1. I/we have downloaded / obtained the tender documents(s) for the above mentioned 'Tender/work' from the web site(s) namely:

As per your advertisement, given in the above mentioned website(s).

1. I/we hereby certify that I/we have read the entire terms and conditions of the tender documents on Page No. 4 (including all documents like annexure(s), schedules(s), etc.,) which form part of the contract agreement and I/we shall abide hereby by the terms / conditions / clauses contained therein.
2. The corrigendum(s) issued from time to time by your department / organisations too have also been taken into consideration, while submitting this acceptance letter.
3. I/we hereby unconditionally accept the tender conditions of above mentioned tender document(s)/corrigendum(s) in its totality / entirety.
4. I/we do hereby declare that our Firm has not been blacklisted / debarred by any Govt. Department/Public Sector Undertaking.
5. I/we certify that all information furnished by the our Firm is true and correct and in the event the information is found to be incorrect/untrue or found violated, then your department/organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,
(Signature of the Bidder, with Official Seal)